

AN INVITATION TO WRITE FOR SCHOOL MUSIC NEWS

NYSSMA's *School Music News* typically highlights articles that cover content broad enough to appeal to our diverse readership. From time to time, we publish unsolicited material that focuses on particular disciplines or subjects within the field of music education. We prefer to allow our NYSSMA® *School Music News* Review Editors to write articles in their specific areas before considering unsolicited material, but all appropriate submissions are most welcome and receive fair consideration.

All submissions must be:

- concise.
- easily understood, avoiding jargon/slang and unnecessarily complicated terminology.
- free of errors in grammar, punctuation, and spelling.
- appropriate in subject and professional in tone and tact.
- stylistically consistent, in a clean, readable writing style and format.

Photos/accompanying diagrams/charts/graphics

School Music News welcomes the submission of original photos, diagrams/charts, and graphics to accompany articles. These can be full color or black/white. All images must be of the highest resolution, sent as .jpg, .tiff, .png or .pdf files.

Photos will not be published unless a release form has been signed authorizing reprint. Releases must accompany the photos at the time of the submission by email. Please be sure to identify any persons appearing in the photo and provide the name credit for the photographer.

All accompanying graphics, musical excerpts, charts, diagrams, and clipart must be in the public domain and free of copyright. Graphic output of accompanying illustrations must be at the highest quality of resolution (600 dpi minimum). Computer-notated musical examples (saved as a .pdf) may be submitted provided copyright clearance has been secured by the individual submitting the article. Musical examples will not be published unless copyright clearance has been secured by the submitter and a letter approving reproduction is sent to the NYSSMA® *School Music News* Editor.

Criteria for article acceptance

This magazine aims to publish articles written specifically by NYSSMA® members for the benefit of our readership

and does not usually accept writing that has previously appeared in another publication. Article submissions are accepted for review provided they meet the following technical criteria:

- The length of an article should be approximately 800 to 1000 words, double-spaced.
- Articles must be sent by email in a Microsoft Word file. Save the article as a normal Word file and please do not format.
- Articles should be sent to the editor (see email address below) with a cover letter.
- Please do not embed any photos and/or charts in the text body of your article; send them separately. As a reminder, accompanying high-resolution pictures/charts must be royalty-free. Any individual whose likeness appears in a photo must have given prior permission (in writing) for their likeness to appear with the article.
- There is no financial remuneration for publication of any article.
- Authors are responsible for the complete accuracy of the material they submit for publication. NYSSMA® cannot accept responsibility for inaccurate or false information.

Every attempt will be made to acknowledge receipt of your submission. The NYSSMA® *School Music News* Editor reserves the right to schedule publication of your article in any subsequent issue of the NYSSMA® *School Music News* and to present the article in any format appropriate to the nature of our publication.

Once an article has been accepted for publication, the author grants NYSSMA® and the NYSSMA® *School Music News* Editor permission to edit the material in any form. Furthermore, the author agrees to grant exclusive publication rights to NYSSMA®, including permission to have the article reprinted in whole or in part by other state/national-affiliated music education associations and publications without remuneration. ||

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