



Organist / General Music Teacher (Leave Replacement with Potential for Permanent Placement)

Trinity Lutheran Church & School – Hicksville, NY

Mission

Trinity Lutheran School's mission is to provide a Christ-centered education, from Early Childhood through Middle School, where diversity and enthusiasm for learning are celebrated.

Position Overview

Trinity Lutheran School seeks a dynamic and caring educator to serve as our **Organist and General Music Teacher**. This position includes two primary components:

1. General Music Teacher (Leave Replacement)

- This teaching role is to **fill an opening for a staff member currently on leave**.
- The position **may become a permanent placement in the fall**.

2. Organist / Choirmaster (Part-Time or Full-Time Option)

- Trinity is seeking to fill the **open organist position** at Trinity Lutheran Church.
- This role can be **part-time (approx. 20 hours/week)** or combined with the school music position for a **full-time role**.

Candidates may apply for either the teaching position, the organist position, or the combined full-time role.

Duties and Responsibilities

School (General Music Teacher – Leave Replacement)

- Uphold the mission and philosophy of Trinity Lutheran Church & School.
- Teach general music to students in grades K–6 (once per week per class).
- Implement engaging instruction aligned with the **Next Generation Music Standards**.
- Create a caring, safe, and Christian classroom environment that fosters joy, respect, responsibility, and compassion.
- Direct the **Christmas** and **Spring Concerts** for grades K–5.
- Assist in chapel services as needed (e.g., piano accompaniment).
- Set goals for student progress in collaboration with the Principal and instructional teams.
- Provide appropriate academic accommodations and differentiated instruction.
- Maintain accurate and timely student records and documentation.
- Communicate effectively with students, families, and colleagues.
- Participate in staff meetings, open house events, school programs, and community activities.
- Support the daily life of the school through additional duties, such as extra-help and afternoon coverage.
- Assist with accreditation and compliance requirements for National Lutheran Schools Association and Middle States Association.

Church (Organist / Choirmaster)

- Play for the **traditional 9:00 AM Sunday service**, including hymns, liturgy, preludes, postludes, and anthems.
- Provide music for midweek Lenten services and festival services:
Christmas Eve/Day, New Year's Eve, Holy Week, Easter Vigil, and Easter Sunday.

- Select weekly hymns, service music, and anthems.
 - Direct the **volunteer adult choir**, which rehearses 1.5 hours on Thursday evenings.
 - Utilize Trinity's robust anthem library and music budget.
 - Optionally expand music ministry (handbells, children's choir, youth choir).
 - No responsibilities are required for the contemporary **11:00 AM service**.
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Professional Development

- Collaborate with colleagues to analyze student data and guide instructional planning.
 - Participate in at least **10 hours of professional development** annually.
 - Assist in providing turnkey training to support the professional learning community.
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Qualifications

- Bachelor's degree required; Master's degree preferred (Education or related field).
- Commitment to fostering students' academic, social, and spiritual growth.
- Ability to create a supportive, Christ-centered environment.
- Strong communication skills and a collaborative mindset.
- Musical proficiency appropriate to a Lutheran worship setting (for organist applicants).
- Team-oriented, flexible, and committed to Trinity's mission.