Manual Help Booklet

Books

To access the vocal book list, click on the book tab in your main dashboard. This list can then be sorted by any of the column headers by clicking on those headings (title, composers, publisher, voice parts).
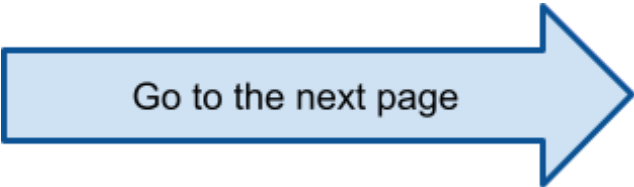

If you click on the name of any book, it will bring you to a new page showing what solos can be utilized from each book. Again, these can be sorted by the headings of each column.
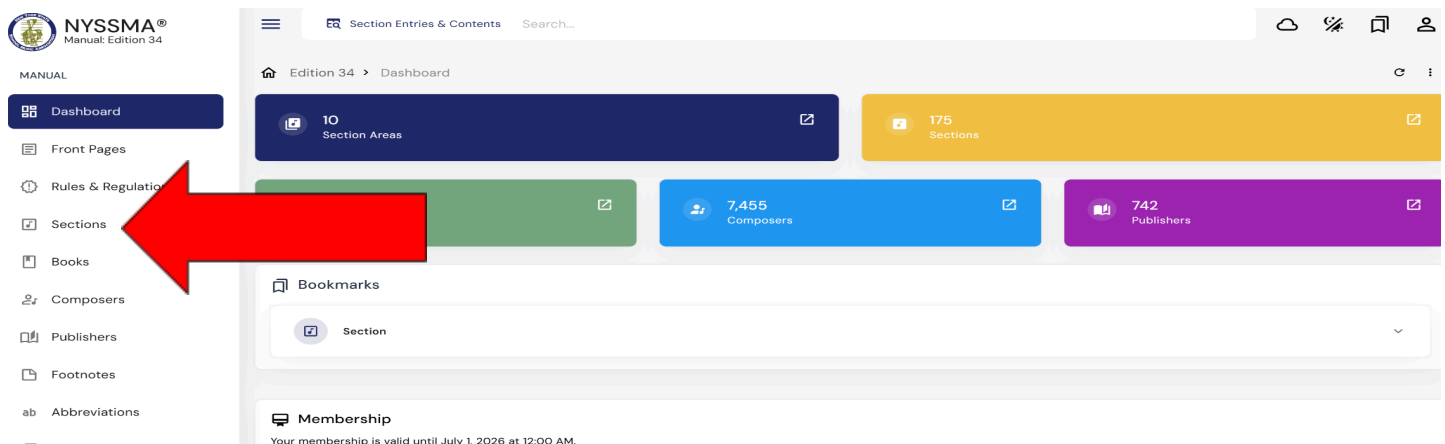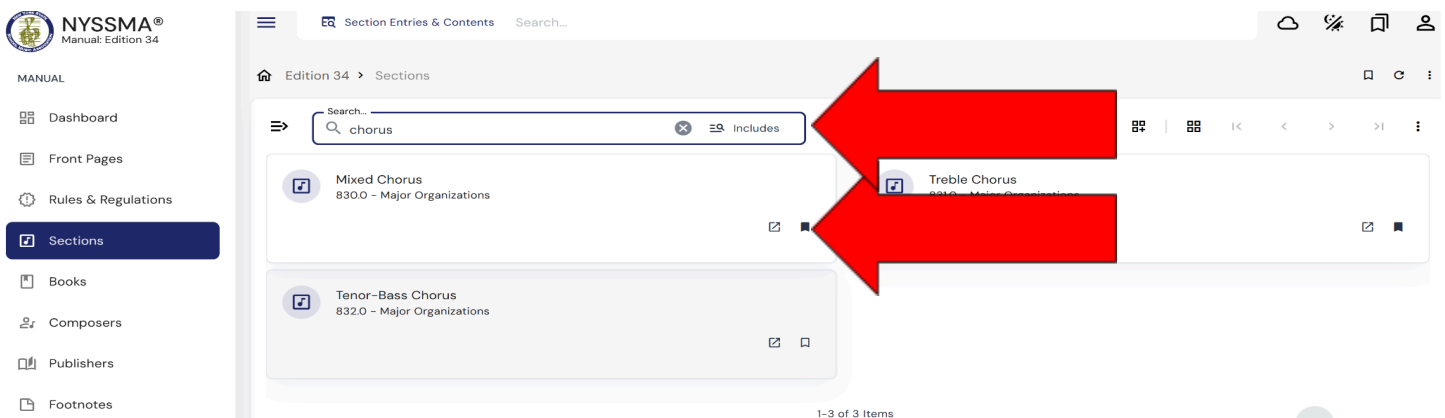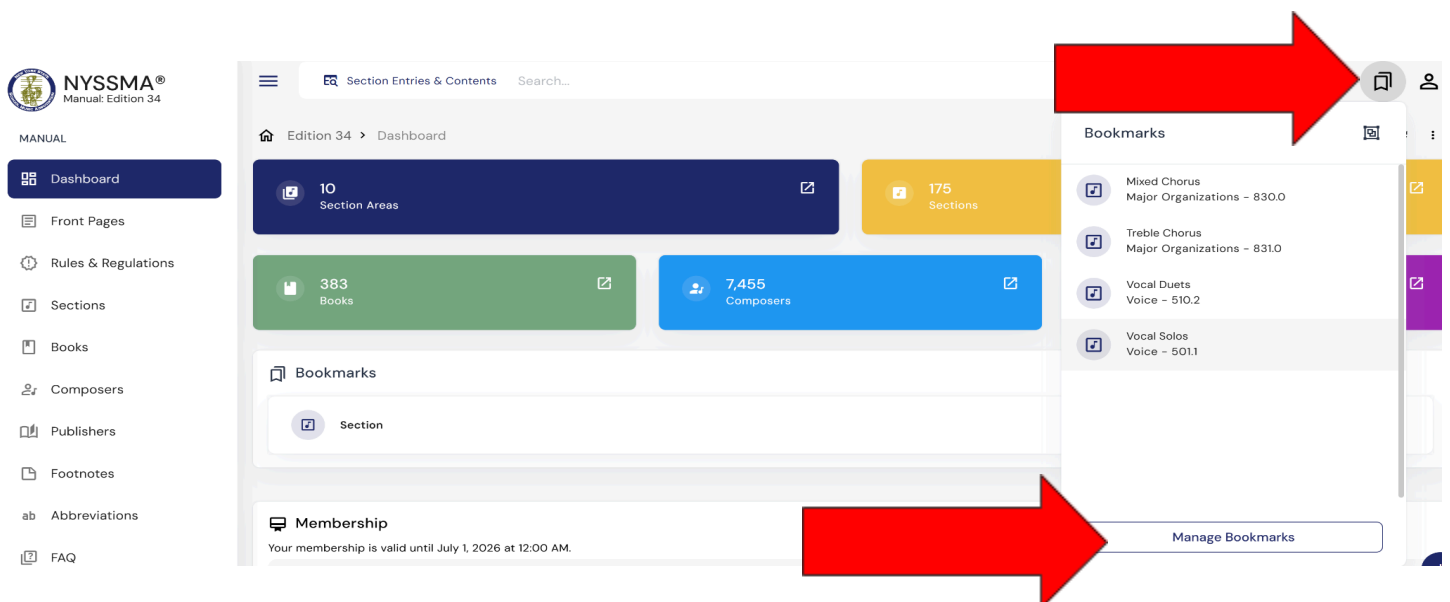
Bookmarks

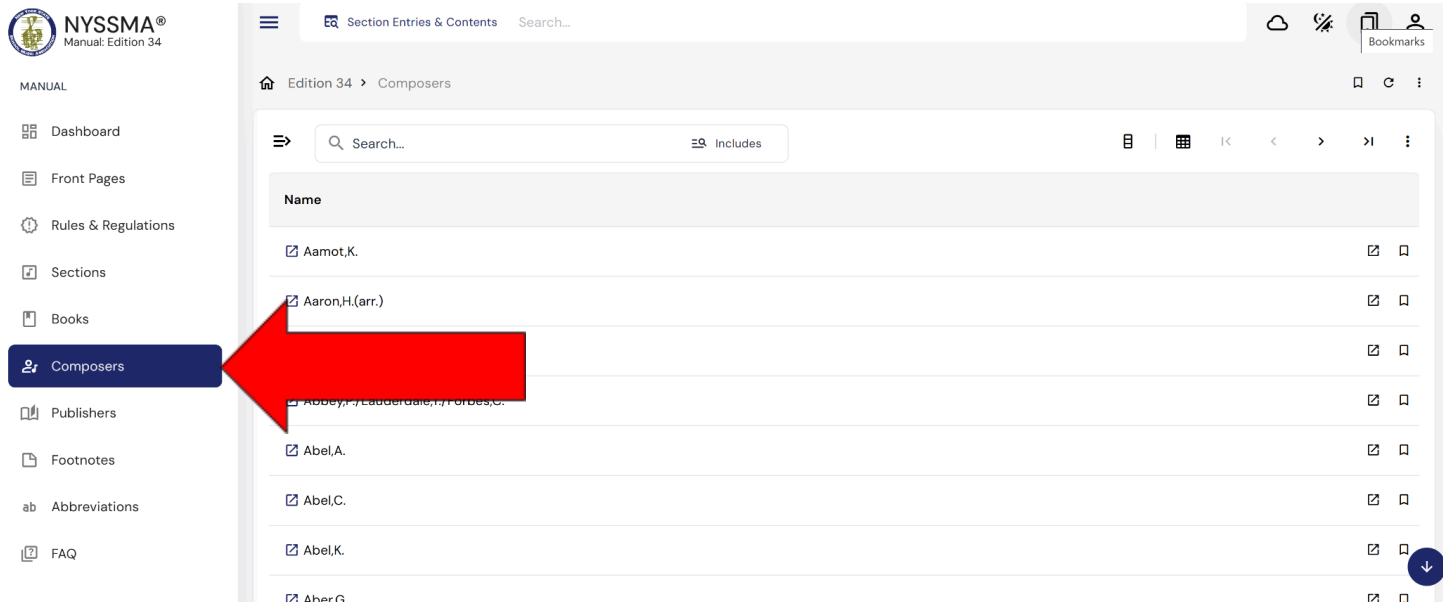First, click on the sections tab to locate the section you want to bookmark.

In the search bar, type what instrumentation you are looking for and then click on the bookmark in the lower right hand corner of the tab. When selected, it will change from clear to filled in.
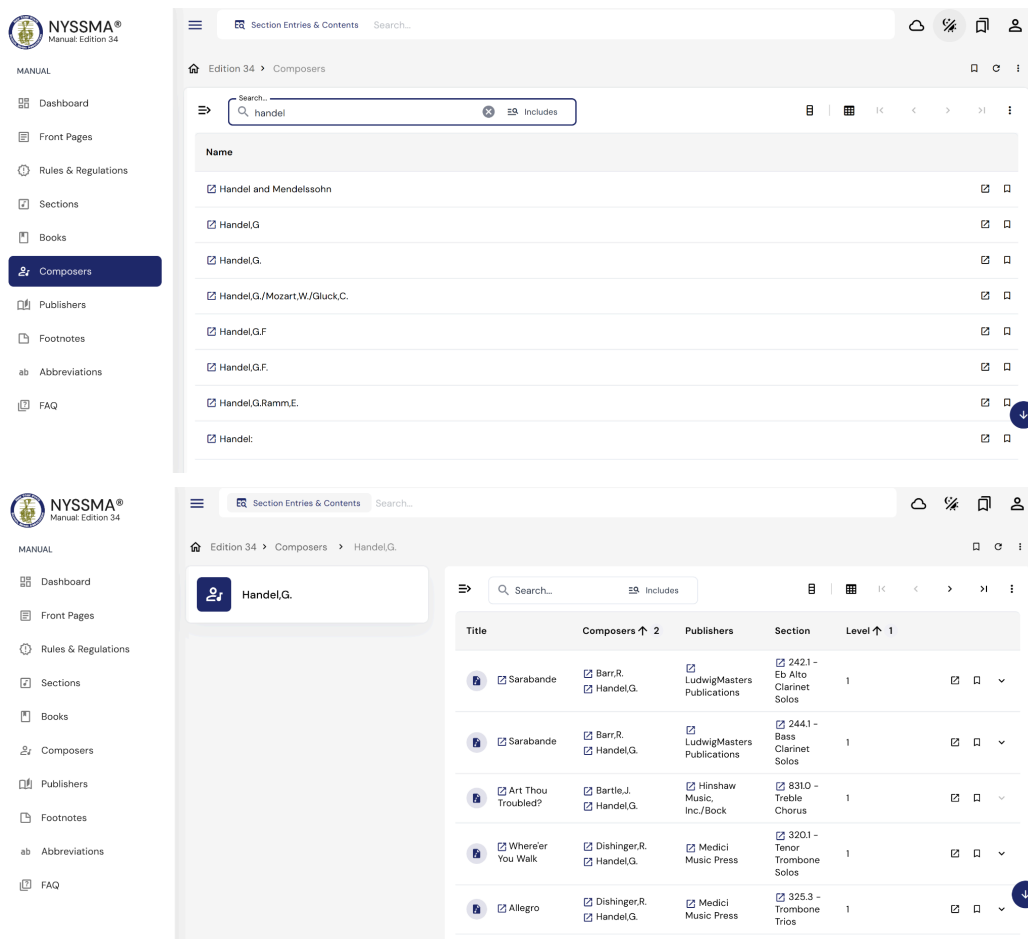

To access bookmarks when you login, go to your dashboard and click in the upper right hand corner. To change bookmarks, click on "manage bookmarks."

Composers

Clicking on the composers tab will bring up a list of composers in the manual. You can use the search bar for specific composers and then click on each composer to show what titles are available in the manual for them.

Please note that "popular" composers may be listed more than once depending on section editing and will have different material listed under each heading.

Filters
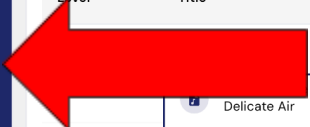
Each section of the manual has further sorting capabilities when you use the filter button on the left hand side.

This filtering is extremely helpful when looking for specific All-State ranges. For more information on any solo, click on the expansion arrow.
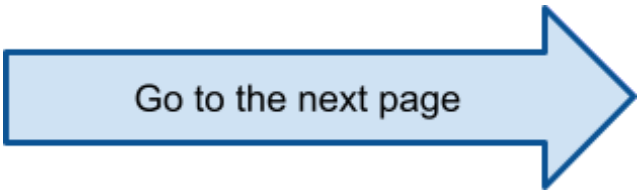

Go to the next page

Instrument Specific Rules

When clicking on each section, you will see a short synopsis under the heading that gives more information on rules and regulations for that instrument. Using the menus below, you can view additional information, sight-reading requirements and entries for that section of the manual. Please make sure you read the scales and jazz requirements extra carefully!

Offline Manual Access

To use the manual offline, follow the steps at the bottom of the "dashboard" page. When you are done with all of the steps, make sure you click the "go offline" cloud at the top of the screen or the button at the bottom of the screen. This will help you maintain manual access even without internet.

Rules and Regulations
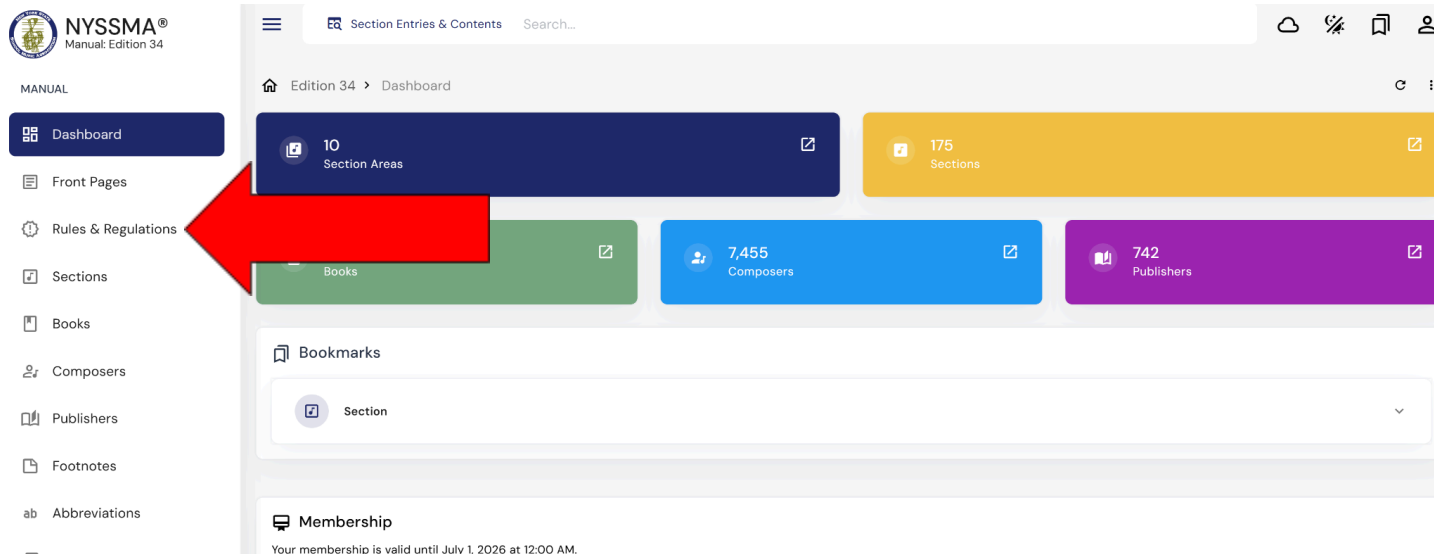
To access the rules and regulations, click on "rules & regulations" on the dashboard…
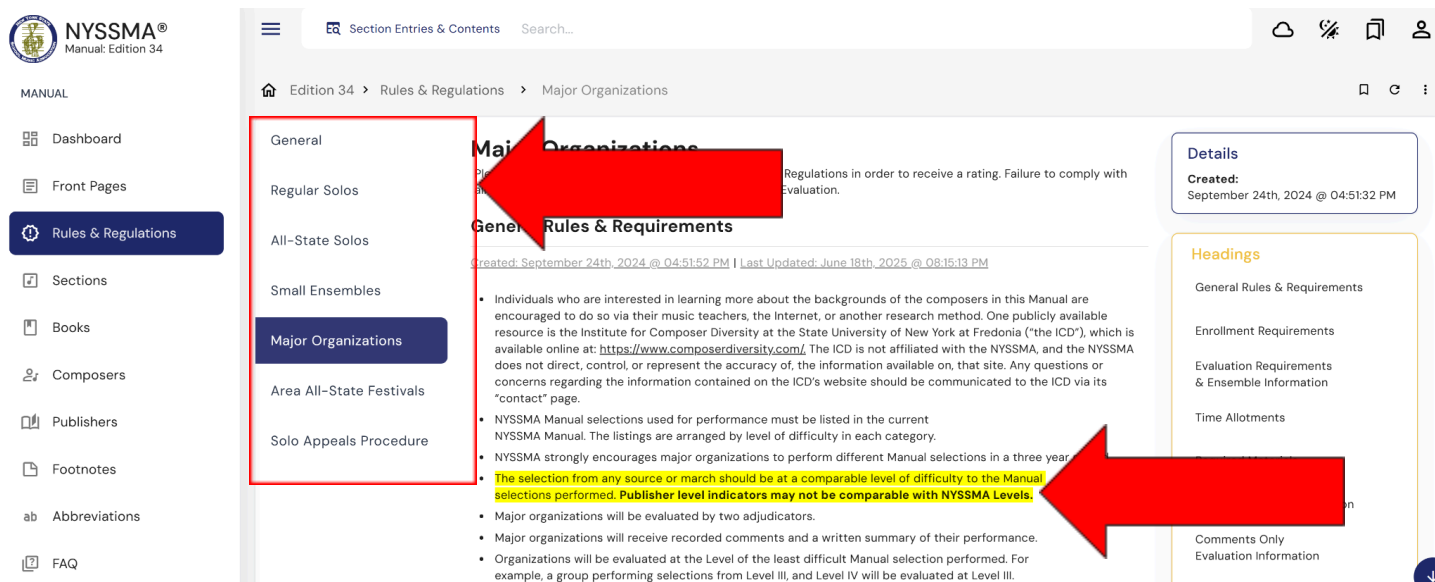
From there you will be able to see the rules and regulations for each NYSSMA ensemble and festival protocols by using the drop down menu that appears on the left hand side. Any new rules are highlighted in yellow. In each section, you can also view the necessary rules and regulations

That's all!

If you still have questions, please email Andy Kittleson manual@nyssma.org