

**Date:** 9.2.2020

**Time:** 6:00 PM

**Called to Order By:** Dr. Keith Koster

**Attendance:** Daria Barteldt, Chris McAfee, Morgan Beaton, Emma Clive, and Dr. Keith Koster

**Agenda Items:**

- Update Newsletter (launch next week)

**General Notes:**

- NYSSMA State-Cyber Summit
- Daria and Chris write up letter for newsletter
- Emma -make form for driver reimbursement, scholarship and executive election (qualtrics or google forms)
- Finalize by next Wednesday at Midnight → launch date next Friday
- Add virtual ideas for chapters → add encouraging statement for Chapter President's to join the facebook group for leaders
- Email nafme president → position statement for current events ( i, You, We are NAFME), invite president's to meeting (early October)
- Feature chapters on the instagram and facebook (and add Tri-M chapters as well)
- Ask provinces to do virtual hangouts (province reps)--> not happy hour
- Online Kahoot meeting
- Meet with province reps

**Approved Motions:** N/A

**Adjourned By:** Dr. Keith Koster

**Time Ended:** 6:35 PM

**Minutes Finalized by:**

*Emma L. Clive*