

cNAfME Executive Board Meeting Minutes

Date: November 24th, 2019

Time Started: 8:00PM

Called To Order By: Derek Schmelter

Attendance:

1. Dr. Keith Koster - Advisor (kkoster8@naz.edu)
2. Derek Schmelter - President (dschmeltermusic@gmail.com)
3. Daria Barteldt - President-Elect (dbarteldt99@gmail.com)
4. Morgan Beaton - Secretary-Treasurer (mbeaton8@mail.naz.edu)
5. Sierra Taylor - Web Editor (staylor4@mail.naz.edu)
6. Devin Bartlett - Province 1 Representative (dbartle5@mail.naz.edu)
7. Tom McCartney - Province 2 Representative (tmccart5@mail.naz.edu)
8. Amanda Zall - Province 3 Representative (aszall@syr.edu)
9. Megan Gallucci - Province 4/5 Representative (megan.gallucci@aol.com)
10. Christopher Cavaretta - Province 6 Representative (cdc1234@verizon.net)
11. Kimberly Rosenbaum - Province 7 Representative (krosenbaum1@pride.hofstra.edu)

Agenda Items:

1. Welcome
2. Any announcements
3. Presentation about State Collegiate Conference on February 14, 15, 2020 at the College of Saint Rose by members of their Conference Steering Committee, Megan Gallucci will introduce
4. Collegiate Conference UpdATE and INFORMATION
 - a. Collegiate Table (Thursday, December 5 - Saturday, December 7)
 - i. Thursday Hours: 3 p.m. - 9:00 p.m
 - ii. Friday Hours: 8:00 a.m. - 5:00 p.m.
 - iii. Saturday Hours: 8:00 a.m. - Noon
 - b. What takes place at the Collegiate Table?

- i. Welcome and greet collegiate members to the conference
 - ii. Answer questions; Assist collegiate students with registration
 - iii. Collect Driver Reimbursement forms
 - iv. Have collegiate members sign up to receive the Spring 2020 newsletter
 - v. Collect State Eboard Office Applications for Spring 2020 elections
 - vi. Check-In for scholarships
 - vii. Sign up to help (google doc.)
 - viii. Presiding, sitting at the table, NYSSMA Merch.
- c. Collegiate Sessions:
- i. Presiders at each session
 - ii. Post session survey (*QR Code?*)
- d. "Meet Your State E-board" Location: CC Riverside Court
 Overview: Come learn more about state leadership and how to strengthen your own local chapters. Share and resolve issues associated with Collegiate Chapter engagement.
- i. *Who will be there? I'd like this to be more of a social event where we meet people and share ideas about chapters across the state. What works, what doesn't work, what people would like as far as support from the state eboard. How can we work better for you as individual chapters?*
- e. Business Meeting - Friday, December 6, 5:00 p.m. (set-up)
- i. Meeting and Dinner: 6:00 p.m. - 7:00ish p.m.
 - ii. We need an agenda/organization structure to lead this:
 1. Introductions
 2. Upcoming State Events
 3. *Small Info sheet on the table?*
 4. Dr. Campbell
 5. Biennial check in
 6. "are you planning on going" (*can we find a way to do a poll electronically?*)
 7. Travel Reimbursement Form
 8. Anything else? Questions, comments, concerns, uncertainties

General Notes:

- Collegiate Conference
 - February 14th -
 - Advocacy (7:00AM-3:00PM) is an extra \$12
 - Registration is 3:00PM-6:00PM (Registration Fee is \$40.00)
 - February 15th -
 - Breakfast is 7:30AM-10:00AM, 8:00AM-9:00AM is registration,
 - Sessions up until lunch, Lunch and collegiate business meeting, Sessions up until dinner
 - After dinner there will be a faculty led concert with a reception after!
 - Link for an EventBrite will be made live Monday night (Nov. 25th) where students can register
 - Dr. Koster can print up handouts for the NYSSMA Winter Conference
- NYSSMA Winter Conference
 - Business Meeting - Let people sit where they want and do icebreakers across tables
 - Let's Meet the E-Board - More of a collaborative hangout/conversation rather than a formal session
 - Talk about how to get involved at the state level, general strategies for keeping everyone connected, etc.

Adjourned By: Derek Schmelter

Time Ended: 8:45PM