

88TH ANNUAL WINTER CONFERENCE

Joseph A. Floreano Rochester Riverside Convention Center Rochester, New York

DECEMBER 5-8, 2024

Hyatt Regency Rochester Courtyard by Marriott Marriott Rochester Airport Hilton Garden Inn Rochester Downtown Hampton Inn Rochester Downtown Hampton Inn Henrietta





ADVERT RESERVATION DATE: no ARTWORK DUE: no	late	r tha	n SEPTEMBER 15, 2024
		Full Pa C	OLOR Back Cover \$1,300.00
Grayscale/BW only available as below			OLOR Inside Back Cover \$1,200.00
Full Pg B/W	\$650.00		OLOR Inside Front Cover \$1,200.00
Half Pg B/W	\$500.00	Full Pg C	OLOR \$750.00
		Half Pg C	OLOR \$550.00
		Quarter Pa	age COLOR \$450.00
FULL PAGE or COVER	HALF	PAGE	QUARTER PAGE 2 COLUMN AD
7.5 x 9.75	7.5 x	4.75	3.5 x 4.5
All ads submitted electronically to dsuper@nyssma.org.			n 300 DPI PDF files are to be furnished by the advertiser
I wish to include a bag handout – Name of Company Person Placing Ad Email and Phone Number			
GRAYSCALE AD (B/W)			COLOR AD (4-color)
☐ Full Page \$ 6	50.00	L I	Full Page Back Cover\$1,300.00
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BAG HANDOUT/PROMOTIONAL*		D 1	Full Page Inside Front Cover \$1,200.00
• One \$ 2 *Only for attendees, no students. Suggested items – postcard, bro	250.00 ochure		Full Page\$750.00
pen or other flat item.	ochure,		Half Page\$550.00
* If paying by check make payable to NYSSMA and send with insertion order to: NYSSMA, 718 The Plain Road, Westbury, NY 11590			Quarter Page \$450.00
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Dr. David A. Gaines, Executive Director • 718 The Plain Road, Westbury, NY 11590 Phone: 516.997.7200, ext. 10 • Fax: 516.997.1700 executive@nyssma.org • www.nyssma.org

Dear Conference Exhibitor:

I am pleased to invite you to participate in our 88th Annual Winter Conference in Rochester, New York. Showcase requests are submitted through a link on the NYSSMA website. Instructions for requesting a showcase is on page 6 of this brochure. Please follow the instructions on page 6, along with the submission of your booth contract and Institutional Membership.

New This Year – We are offering an opportunity include a bag handout/promotional for your organization. This opportunity will only be for conference attendees. Students will not receive any promotional material. The sponsor will be responsible for shipping all items to the NYSSMA Office no later than November 1st. Handouts can include, flyers, postcards, key chains or pens. The cost is \$250 per promotional.

Our exhibitors are a major part of our conference and we consider the opportunity for our members to meet and greet our partners in the music industry a major benefit of conference attendance! In 2023 we surpassed all expectations and had a record attendance of 1,500+ registered attendees. Additionally, we had over 600 All-State students and their parents, many of whom visited the exhibit hall.

We continue to look for ways to maximize foot traffic in the exhibit hall. Our goal is to make this a successful and valuable conference for you, our advertisers and our membership

We use a rolling schedule for exhibits, so please contact us early - especially if you need multiple booths.

We continue to offer:

Complimentary full hour showcases to exhibitors with a booth and Institutional Membership

A conference Mobile APP for schedule info on smartphones and tablets

• Exhibitor web links on the app

Exhibit access for parents of All-State students on Saturday

College exhibits in the main exhibit area

A cocktail reception with exclusive exhibit time on the exhibit floor from 4:45 to 5:45 pm on Friday

FREE Wi-Fi on the exhibit floor

The Exhibitors' Manual (decorator pack) will be emailed to the contact person on the Exhibit Contract by Great Lakes Events and will also be available on the web under Exhibitors at www.nyssma.org after the initial email has been sent.

NYSSMA[®] strives to make our conference one of the largest and best in the nation and we are excited about our partnership with TI:ME! We appreciate the support we enjoy from our good friends and colleagues in the music industry and look forward to a strong and enduring relationship.

Prime spaces go quickly, so plan early and avoid disappointment! I look forward to having you join us in Rochester in December 2024!

Best regards, *David (A. Gaines*, Ed.D. Executive Director

GENERAL EXHIBITOR REGULATIONS

2024 marks the 88th anniver-sary of the New York State School Music Association Winter Conference. NYSSMA[®] is a member organization engaged in music education from preschool through college. Exhibits are vital to our conference since music educators depend on the music industry for the tools to supplement their teaching skills. Music exhibitors have the opportunity to display their products and services to those who influence purchasing. You will reach an exclusive education audience. Total attendance at our 2023 annual conference was 4,000 of which over 2,500 were qualified buyers. This brochure provides essential information needed for participation by the music industry. The floor plans show the exhibitor scheme for the exposition.

APPLICATION FOR SPACE

Applications will be accepted by mail, email or fax. Applications must be accompanied by a check or credit card authorization to reflect the amount of booth space desired. Full payment is due with your booth space reservation request.

BOOTH RESERVATIONS

Booths ARE ASSIGNED ON A ROLLING SCHEDULE, SO please contact us early, especially if you need multiple booths or have special requirements. Institutional Members receive preference based on their membership level, but must still contact us as early as possible. We will make every effort to honor requests for the same booth location as the previous year, however, we cannot guarantee availability of the same booth(s). Again, the sooner your booth contract is received, the more likely your needs can be accommodated.

BOOTH RATES

All booths are in the main exhibit area at the Convention Center and are 10' x 8' and INCLUDE a table, draping, chairs and a standard two-line sign. Booths are available at a rate of \$725. A special discounted rate of \$650 will apply to colleges and non-profits.

EXHIBIT HOURS

Friday	9:00 AM	-	6:00 PM
Saturday	8:30 AM	-	4:00PM

An attendant must be in charge of each display during the hours the exhibit area is open. Guard service will be provided when the exhibit area is closed.

EXHIBITOR REGISTRATION & HOUSING

Exhibiting firms are provided with two badges for each booth. Non-institutional members will be charged the prevailing rate for each additional badge. Associate Members are entitled to one additional exhibitor badge. Sponsoring Members are entitled to two additional exhibitor badges. Patron Members are entitled to three additional exhibitor badges. Registration information will be sent once conference booths have been assigned. A housing link is included.

EXHIBIT FACILITIES

All exhibits will be located in the Rochester Riverside Convention Center. Most spaces will be provided with a standard 8' high back wall. One 10' x 8' space includes draped table, chair and waste basket. One standard two line sign with exhibitors name, city, and state address will be provided. Decorating and furniture rental order forms will be emailed by the decorator. Arrangements for special electrical service or equipment must be made with the appropriate vendor found in the follow-up packet from the decorator. Said expenses are the responsibility of the exhibitor.

USE OF NYSSMA LOGO

Use of the NYSSMA[®] logo, NYSSMA[®] artwork or conference logo, is expressly prohibited unless an agreement for such use has been reached with the NYSSMA[®] Executive Director.

SHIPPING, PACKING & STORAGE

Great Lakes Events has been appointed the official receiving and shipping agent for the handling of exhibits which are shipped by freight and, therefore, necessitate local pick up and forwarding.

CONSIGN FREIGHT SHIPMENT AS FOLLOWS:

Name of the Firm Booth Number NYSSMA **Great Lakes Events, LLC** 810 Emerson Street Rochester, NY 14613 Phone: 585-458-2200 Cell: 845.857.4630 **e-mail: CSR@greatlakesevents.com sewald@greatlakesevents.com**

BOOTH EQUIPMENT & SERVICE

Great Lakes Events, LLC will handle table draping, table and furniture rental, signs, labor and booth clean up. Order forms for all services will be included in the Service Kit to be emailed to all exhibitors (contact person) after space is assigned. An Exhibit Service Desk will be maintained at the Convention Center. The telephone number for questions about dressing your booth is:



GENERAL EXHIBITOR REGULATIONS

INSTALLATION & DISMANTLING

Installation may begin 8:00 AM, Thursday, and shall be completed not later than 8:00 PM. Exhibits open Friday morning at 9:00 AM.

EXHIBITOR EXPRESSLY AGREES NOT TO DISMANTLE HIS/HER EXHIBIT OR TO DO ANY PACKING BEFORE THE FINAL CLOSING OF THE EXHIBIT AT 4:00 PM ON SATURDAY. Goods must be crated and placed for shipment immediately following the close of the exhibit.

CANCELLATIONS

All cancellations must be made in writing to the NYSSMA® Office. If notification is received on or before November 1, 2023 all monies, less a **\$200 service charge**, will be refunded. Cancellations received after November 1st obligates the exhibitor to **Full Payment** of the booth cost and forfeiture of all monies paid. NO REFUNDS WILL BE MADE AFTER THIS DATE. Failure to occupy booth space in no way releases the exhibitor from the obligation to pay the full cost of the rental. If booth space is not occupied by the end of set-up on Thursday, NYSSMA® Management shall have the right to use such space as it sees fit or to eliminate empty space in the exhibit areas.

SALES PERMITTED

Selling and taking orders are permitted on the exhibit floor. All demonstrations or other sales activities must be confined to the limits of the exhibit booth. No exhibitor shall assign, sublet, or share the space allotted without the knowledge and consent of the management. No exhibitor is permitted to show or sell goods other than those manufactured or dealt in by him in the regular course of business.

USE OF SPACE

Displays shall not exceed eight feet in height. The space within two feet of the front line may not have displays higher than four feet. The backs of exhibits which may extend above or beyond the adjoining exhibit must be decorated so as not to be objectionable to the adjoining exhibitor. Nothing shall be displayed at a height above the top of the backdrop of eight feet. Normal security will be provided, but it is recommended that exhibitors use good judgement in leaving material and equipment when booth is unattended. Covering of booth materials is recommended during non-exhibit hours.

SOUND LEVEL

Headphones rather than speakers should be used for video and other sound equipment. Careful attention should be paid to avoid excessive use of musical instruments in the booth, so as not to disturb other exhibitors.

CARE OF BUILDING & EQUIPMENT

Exhibitors, or their agents, must not injure or deface the walls or floors of the building, the booths, or the equipment of the booths. When such damage appears, the exhibitor is liable to the owner of the property so damaged.

REGULATIONS & CONTRACT

These regulations become a part of the contract between the Exhibitor and the New York State School Music Association. They have been formulated for the best interests of the exhibitor. The Management respectfully asks full cooperation. All points not covered are subject to the decision of the Management.

SHIPPING & STORAGE

Deliveries will be made to the space number of the exhibitor and picked up at the close of the convention. Empty crates and cartons must be stored with Great Lakes Events. These charges are to be assumed by the individual exhibitor. All shipments should be prepaid. Bills of Lading and Notice of Shipment should be made promptly to Great Lakes Events.

SECURITY

Exhibit management will provide necessary guards when exhibits are closed. However, the exhibitor is responsible for his own exhibit material and should insure against loss or damage. All property of an exhibitor is understood to remain in his care, custody and control in transit to and from or within the confines of the exhibit areas.

CIRCULATION/SOLICITATION

Distribution of circulars or promotional material may be made only within the space assigned to the exhibitor presenting such material.

LIABILITY

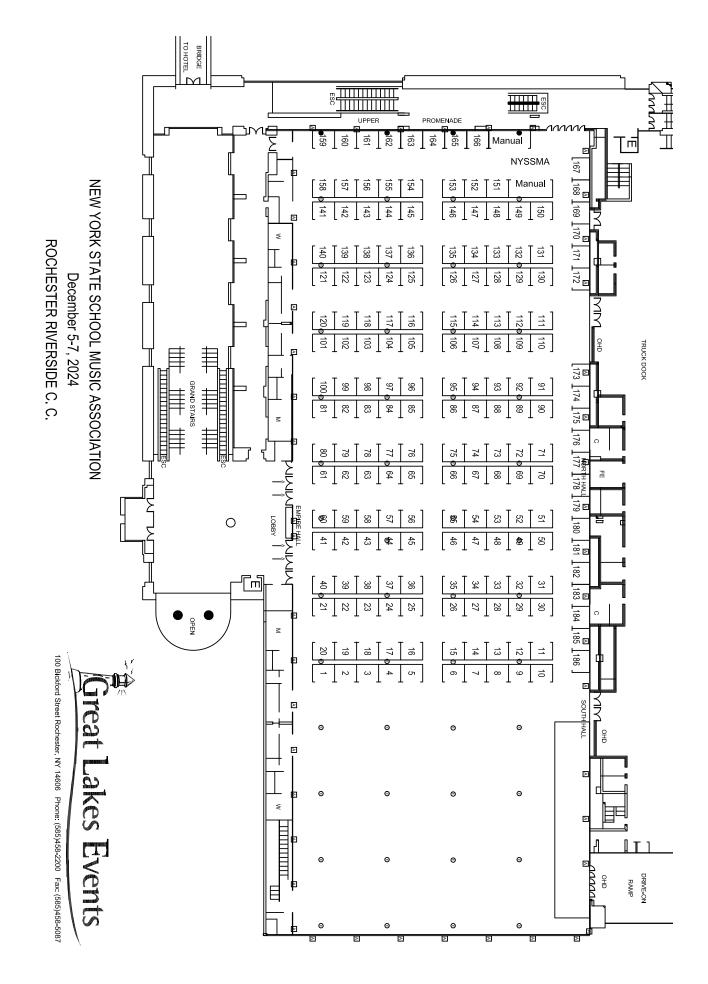
Neither NYSSMA[®], the Joseph A. Floreano, Rochester Riverside Convention Center or Great Lakes Events, LLC, nor their agents or representatives will be responsible for any injury, loss, or damage that may occur to the Exhibitor or to the property, from any causes whatever. The exhibitor, upon signing the exhibit contract, expressly releases the aforementioned of any and all claims from such loss or damage.

OFFICE INFORMATION

NYSSMA

Dr. David A. Gaines, Executive Director 718 The Plain Road, Westbury, NY 11590 (Phone) 516.997.7200, ext. 10 (Fax) 516.997.1700 E-Mail: executive@nyssma.org

G CHOOL MUSIC ASSOCIA	NYSSMA Exhibit Co 2024 WINTER CONFE December 5- 8, 20 Joseph A. Floreano Ro Riverside Convention	ERENCE 24 chester	Date Received:
Firm Name:			Phone:
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	If you would like to have		
I, the undersigned, apply for for space desired must accon Exhibitor Regulations. Bootl on level of Institutional Hall has sold out in rec	npany this contract. Should it be necessary to a space will be assigned with priority Membership and the number of boo	ind agree to comply v cancel, payment w to Institutional M ths requested. Bo bitors who reserv	with the General Exhibitor Regulations. PAYMENT IN FULL ill be refunded according to the schedule in the General Iembers in order of reservation date and based Joth space cannot be guaranteed as the Exhibit ve a booth after November 1 st , on a space avail -
Signature:			Date:
or charges imposed for violation of any law or of between the Rochester Riverside Convention G any accident or other occurrence to anyone, ir Send comp (pdf ava	ordinance whether occasioned by the negligence of the exhibitor or those enter and the New York State School Music Association and the official se	holding under the exhibitor as we ervice contractors against and frc arise from or out of or by reasor	le Convention Center and the official service contractors forever harmless from any damag ell as to strictly comply with the applicable terms and conditions contained in the agreemen om any and all loss, cost damage, liability or expense arising from or out of or by reason o n of said exhibitor's occupancy and use of the exhibition premises or a part thereof. Payment by check to: NYSSMA : David A. Gaines Executive Director
For Credit Card F	Payment:Complete Form Below		Plain Road, Westbury, NY 11590-5956
MEMBERSHIP	MEX DISCOVER: Colleges, \$750 PER BOOTH OR Colleges, (include form) \$ T/PROMOTIONAL \$250		Ex. Date: (s) @ \$650 per Booth Subtotal: \$ C CHARGED: \$ BILLING ZIP CODE:



WINTER CONFERENCE EXHIBITOR SHOWCASE DEADLINE SEPTEMBER 1st

Dear Exhibitor:

Please note that as a conference exhibitor with an Institutional Membership, you may submit a request for an Exhibitor Showcase. Unlike Conference Sessions, which are subject to review and approval, Showcases are guaranteed to be scheduled. Showcase Sessions are available to Exhibitors based on the following criteria:

- Booth contract
- Established NYSSMA Institutional Membership
- One Showcase Session per booth, up to a maximum of three Showcase Sessions per exhibitor (based on number of booths and Institutional Member Level).

The Showcase Session application is now available only online. Access is only available once a booth contract and Institutional Membership have been submitted.

Please follow these steps to apply:

- Go to the NYSSMA Web Page (www.nyssma.org).
- Click the Exhibitor tab on the top blue bar.
- From the drop-down menu, complete and submit all three of these forms :
 - Institutional Member Form
 - NYSSMA Exhibit Contract Form
 - Showcase Application
 - While there is no specific deadline for a showcase, after May 15th, showcase submitted after that date will be on a space-available basis.
 - If application is submitted **on or before May 15**, every effort will be make not to schedule close to a competing session
 - Due to publication deadlines, we cannot accept a showcase application after September 1st.
 - Later applications will be scheduled based upon remaining space and times, without regard to showcase content.
 - Complete each section with accurate information. The submitting clinician will become the primary contact.
 - Please note all equipment needs at this time.
 - Showcase title can be no more than 30 characters.
 - Showcase description can be no more than 400 characters.

Showcase Sessions are one hour in length and will be scheduled in early June. Your Primary Contact will be:

- Notified via e-mail of the day and time of the scheduled Showcase Session(s).
- Notified if your equipment needs cannot be fulfilled by NYSSMA. You will be contacted by our audio-visual vendor, CMI, concerning equipment availability and pricing .
- * Exhibitor showcases are for the exclusive use of the Exhibitor who meets the appropriate criteria. Unused showcases may NOT be offered to a third party company. Subsidiary companies will be considered and approved or denied at NYSSMA's sole discretion.



INSTITUTIONAL MEMBERSHIP - JULY 1, 2024 TO JUNE 30, 2025

INSTITUTIONAL NAME (as it should appear in Ad):		
CONTACT PERSON:	WE	BSITE:
Firm Address:	E-MAIL:	
FIRM CITY/STATE:	Zip:	

Associate Membership

- > Name listed in the NYSSMA Membership Directory, mailed to more than 4,000 active members.
- > Full-page Institutional Member Listing will appear periodically throughout the year in the School Music News as well as on the NYSSMA website.
- > Member Exhibitors at the Winter Conference will have a featured listing in the Conference Program.
- \succ Membership fee is tax deductible.
- ► Free subscription to the School Music News.
- > One showcase at Winter Conference per booth purchased, not to exceed one.
- > Two badges per booth, plus one additional badge at NYSSMA Winter conference (e.g. two booths = 4 badges + 1, total of 5).

SPONSORING MEMBERSHIP

- ► All Associate Membership Privileges.
- ► Exhibit space priority.
- > One showcase at Winter Conference per booth purchased, not to exceed two.
- > Two badges per booth, plus two additional badges at NYSSMA Winter Conference

PATRON MEMBERSHIP

- All Associate and Sponsoring Membership Privileges.
- > One showcase per booth purchased at Winter Conference, not to exceed three.
- > Your organization/company logo on www.nyssma.org links to your home page.
- > Your organization/company link on the NYSSMA website at www.nyssma.org
- > Two badges per booth, plus three additional badges at NYSSMA Winter Conference.

All Institutional Memberships have the following limitations:

- 1. They are non-voting memberships.
 - 2. Ineligible to hold NYSSMA office.

PLEASE INDICATE MEMBERSHIP

Associate Membership	\$200
Sponsoring Membership	\$375
Patron Membership	\$675

If paying by check, make payable to:

PLEASE NOTE:

NYSSMA – 718 The Plain Road, Westbury, NY 11590-5956 Att: Dr. David A. Gaines, Executive Director

(P) 516.997.7200 ext 10 • (F) 516.997.1700 • email: dsuper@nyssma.org

I wish to charge my institutional men	nbership to AMEX	VISA	MC	DISCOVER \$	
Card No.					Exp. Date:
				Billing Zip Coc	le:

EXHIBITOR LODGING REQUEST FORM

All lodging requests will be handled through DePrez Travel

New York State School Music Association 2024 Winter Conference – Rochester, NY

December 5 - 8, 2024

ROOMS MAY BE RESERVED IMMEDIATELY

After October 20th, hotels reservations will be assigned on a "space available" basis.

Exhibitors must book their rooms online, through DePrez Travel in real-time inventory. **In** order for your reservation to be finalized, we must have your booth contract. Your reservation will be held until your booth contract has been verified. At that time you will know which hotel you will be confirmed at, and you will receive a confirmation emailed to the address you provide.

To reserve your room, please go to:

http://tinyurl.com/2024NYSSMA-EX

and follow the easy online process.

Although reservations must be made online, DePrez Travel is happy to answer any questions during their office hours of Monday-Friday, 8:30AM to 5:00PM EST.

Phone: (Toll Free) 1-877-478-2111 • email: Tammie Vandermeulen <tvandermeulen@depreztravel.com

HOTELS - DAILY RATES PER PERSON				
	Double Occupancy	Single Occupancy		
Hyatt Regency (Breakfast Only)	\$140.49	\$220.99		
Hilton Garden Inn Rochester Downtown (Breakfast and Dinner)	\$199.50	\$274.00		
Courtyard by Marriott	\$198.00	\$198.00		
Marriott Rochester Airport	\$189.00	\$189.00		
Hampton Inn Henrietta(breakfast)	\$169.00	\$169.00		
Hampton Inn Rochester Downtown (breakfast)	\$219.00	\$219.00		

EXHIBITORS 2023

42nd Infantry Division Band Aaron Copland School of Music, QC Adelphi University Alfred University AmTab Austin Classical Guitar Baldwin Wallace University **Baroque Violin Shop** Binghamton University-Dept. of Music **Bob Rogers Travel** Brooklyn College, Conservatory of Music Buffet Crampon USA College of Saint Rose Commonwealth University of PA, Dept. of Music, Theatre and Dance Conn-Selmer, Inc. **Custom Tours** D'Addario Da Capo Music Festival Registration **DeMoulin Brothers & Company** Eastman School of Music **Educational Programs Network** Fermata LLC **Five Towns College** Fruhauf Uniforms Inc. **GIA Publications**, Inc. GoFan **Guardian Travel Group** Guitar Ensemble Method Hartwick College Hickey's Music Center Hofstra University Houghton University, Greatbatch School of Music Hunter Music Instruments Inc. I Am Music Group Ithaca College School of Music J.W. Pepper & Son Inc. John J. Cali School of Music-Montclair State University Jupiter/Mapex/Majestic (KHS America) Kaleidoscope Adventures Le Moyne College Long Island University Lung Trainers, LLC Mark Custom Recording Service, Inc. McIver Recording MTI - Music Theatre International

Music & Arts Musical Gifts and Treasures **Musically Inclined** MusicFirst Musicplay USA Nassau Community College Nazareth University New England Music Camp New York State Band Directors Association New York State Theatre Education Association NYSSMA NYSSMA Manual NYSSMA Marketing Paul Effman Music Group Peak Group Travel/American Music Abroad Peripole, Inc. Playbook Music QuaverEd Robert M. Sides Family Music Center Roberts Wesleyan University Shawn Belle Snap! Mobile Sonor Orff-Nuvo Musical Instruments St. Louis Music State University of NY at Fredonia School of Music Steinway and Sons SUNY - Buffalo State University SUNY Geneseo SUNY Purchase-Conservatory of Music SUNY Schenectady School of Music Susquehanna University Syracuse University-Setnor SM The Crane School of Music, SUNY Potsdam The Hartt School, University of Hartford The Juilliard School The New School /College of Performing Arts United States Marine Corps Band University of Toronto Faculty of Music UR Tours and Events VTSU - Castleton Wagner College Walnut Hill School for the Arts Wenger Corporation Wright Music Inc. Yamaha Corporation of America



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