

How to cite what you did at the NYSSMA Winter Conference:

1. Collegiate Scholarship winner?

Resume Section:

Honors & Awards

Collegiate NYSSMA Conference Scholarship, awarded to collegiate chapter members in good standing. December 2021.

2. Presider OR Room Monitor?

Resume Section:

Professional Activities

Presider **[OR Room Monitor...make sure to remove the brackets]**, “add the title of the conference session here in quotations” **[add last name of presenter(s) here in brackets]**, session presented at the annual meeting of the New York State School Music Association (NYSSMA), Rochester Convention Center, Rochester, NY. December [add the day of the session], 2021.

Example:

Room Monitor, “How to add professional activities to your resume” [K. Koster & J. S. Bach clinicians], session presented at the annual meeting of the New York State School Music Association (NYSSMA), Rochester Convention Center, Rochester, NY. December 24, 2021.

3. Presenter?

“Title of your session in quotation marks”, session (with...)

After “with” remove the dots and list the other presenters with you. NOTE: Use first initial and last name only, so for Anton Bruckner, I would use A. Bruckner...then continue with:

presented at the annual meeting of the New York State School Music Association (NYSSMA), Rochester Convention Center, Rochester, NY. December [add the day you did your session followed by a comma], 2017.

4. State Officer? Province 7 Representative??

Resume Section:

Leadership (or call it **Professional Service**...your choice)

Province Representative Region 11, State Collegiate Chapter of the New York State School Music Association/National Association for Music Education (NYSSMA/NAfME). May, 2021 – 2022.

You don't have to but you could include a few bullets about what you did.

- Coordinated state conference meetings
- Maintained communication with province chapters
- Reported to President and State Chair about collegiate activities