

**I. Opening**

The first meeting of NAFME-Collegiate/NYSSMA duty was called and held on August 7, 2017 on Google Hangouts, commencing at 4:00 PM.

**II. Roll Call**

Attendees Sheet	
Role	Name
<i>Advisor</i>	Dr. Keith Koster
<i>President</i>	Shoko Nagami
<i>President-Elect</i>	Kiersten Hecht
<i>Secretary-Treasurer</i>	Rainamei Luna
<i>Web Editor</i>	Taylor Kochan
<i>Province 1 Representative</i>	Kayla Boedner
<i>Province 2 Representative</i>	Kayla Freeden
<i>Province 3 Representative</i>	Kathleen Krumbach
<i>Province 4/5 Representative</i>	Megan Vanacore
<i>Province 6 Representative</i>	Joel Touranjoe
<i>Province 7 Representative</i>	Kristine Murnieks

**Attendees Present:** Dr. Keith Koster, Shoko Nagami, Kiersten Hecht, Rainamei Luna, Taylor Kochan, Kayla Boedner, Kathleen Krumbach, Megan Vanacore, Kristine Murnieks

**Apologies of Absentees:** Kayla Freeden, Joel Touranjoe

**III. Approval of Minutes**

With the approval of the directors present, Shoko Nagami acted as Chairman of the meeting and Rainamei Luna recorded the minutes.

**IV. Agenda Items**

1. Fall Newsletter
2. Schedule a time when all members can meet consistently throughout the school year
3. Province-wide service project, social event, something to connect the colleges within each province

4. Helping out at festival auditions
5. Transportation/carpooling for the NY Collegiate Conference on February 16-17, 2018 at CUNY Queens College
6. More collegiate involvement in Joe Sugar Day (Monday ~ March 5, 2018)
7. Using the gmail account [nafmecollegiateny@gmail.com](mailto:nafmecollegiateny@gmail.com)
8. March is Music in Our Schools Month (MIOSM) School music news
9. Open to the floor

#### **V. Decisions**

1. Motion: Add the names of all the Chapter advisors and presidents to newsletter
  - Vote: Motion approved, all in favor
2. Motion: Province-Wide Social Events will be placed in the hands of their representatives
  - Vote: Motion approved, all in favor
3. Motion: Hosting an original music drive (Category: Province-Wide Service Events)
  - Vote: Motion disapproved. Discussion that NYSSMA currently provides copies of music.
4. Motion: Using the gmail account more to store/share files and send emails when needed
  - Vote: Motion approved, all in favor

#### **VI. New Business**

1. If anyone has updates regarding newsletter, please inform Dr. Koster as soon as possible.
  - Eastman School of Music's information will be added as soon as information from the chapter is released. They have already been contacted.
  - Names of all the Chapter advisors and presidents will be added to the newsletter
2. Province-Wide Social Events
  - Involvement among collegiate chapters and logistics of events will be placed in the hands of the province representatives.
  - *Ideas*: Instrumental Drive, Clean-Up, Original Music Drive
  - Dr. Koster and President Shoko will add these ideas to NYSSMA handbook (release date TBA)
3. Schedule for upcoming e-board meetings will be handled by Secretary-Treasurer Rainamei through Doodle Polls.
4. Festival Auditions
  - Board members will relate ideas back to their chapters
  - President Shoko will send out email to province representatives (including list of chapter advisors) regarding their interest in province-wide service events

5. NYS Conferences
  - Board members are required to be physically present at NYSSMA Winter Conference (November 30 - December 3, 2017 @ Rochester Convention Center) and *potentially*, the NY Collegiate Conference (February 16-17, 2018 @ CUNY Queens College)
    - Note: Board members will say something at these conferences
  - Scholarship is given to board members to assist with funding (e.g. transportation)
6. Joseph Sugar Day (March 5, 2018 - Monday) in Albany, NY
  - Discussion to involve more collegiate members
  - For more information, email Mr. Alan Orloff (NYSSMA Government Relations Chair): [grc@nyssma.org](mailto:grc@nyssma.org)
  - Information regarding this event will appear in the newsletter
  - *Idea*: Host meeting @ St. Rose in Albany, NY
7. Social Media Accounts
  - State Collegiate (C-NYSSMA/NAfME) Links Gmail: [nafmecollegiateny@gmail.com](mailto:nafmecollegiateny@gmail.com)
  - Facebook: [www.facebook.com/groups/nafmecollegiateny](http://www.facebook.com/groups/nafmecollegiateny)
  - Instagram: [@nafmecollegiateny](https://www.instagram.com/nafmecollegiateny)
  - Twitter: [@nafmecollegeny](https://twitter.com/nafmecollegeny)
  - Wordpress (Blog): <https://nafmecollegiateny.wordpress.com>
  - Website: [www.nyssma.org](http://www.nyssma.org)
8. March is Music in Our Schools Month (MIOSM)
  - Opportunities for each collegiate chapter to do something
  - Every March, NY has a Practice-A-Thon that teams up with local food banks. More information can be found on their website: <http://www.hcpracticeathon.com/>
9. School Music News
  - Discussion for province representatives to develop relationship with their chapters. They will stay in contact about what events they're having, what projects they're doing, etc so that the board can give out shout-outs on social media and in SMN. Chapters can even send in information about things they have done.
10. Updates regarding NYSSMA Collegiate fees will be handled by Secretary- Treasurer Rainamei. Additionally, Web Editor Taylor will update the news tab.
  - Note: October 31, 2017 is the deadline for membership fees.

## **VII. Agenda for Next Meeting**

1. Updates to NYSSMA handbook will be added
2. Consistent meetings will be scheduled
3. More ideas for province-wide service events will be discussed
4. Further discussion regarding conferences (including Joseph Sugar Day and MIOSM)

**VIII. Adjournment**

Meeting was adjourned at 4:50 PM by both Dr. Keith Koster and Shoko Nagami. The next general meeting is to be announced.

Minutes submitted by:

A handwritten signature in black ink, appearing to read 'Shoko Nagami', with a long horizontal flourish extending to the right.

Approved by: Shoko Nagami