

NAfME Collegiate Executive Board Meeting Minutes (December 1, 2017)

START OF MEETING: 12:00 PM, CC Riverside Court

All attendees present

- “Hands on session about interviewing”

NAfME Collegiate Dinner Notes:

- Officers should be quick about speeches
 - How long should speeches be? Goal: 1-2 minutes. Few sentences about who we are, our role on the board, and goals. Can also mention what’s happening in local chapters.
 - Note from Province Reps: Majority of provinces have not responded to emails set out
- Officers will put numbers (made of construction paper) on the tables
- Two tables off to the right side in the front will be reserved for executive board and chapter advisors
- Ideally, we’re going to be starting at 6 (First speaker is Dr. Keith Koster. Shoko will then welcome students)
 - Dr. Keith Koster - brief info about our board and that we have a couple speakers who’s going to talk, will mention driver reimbursement forms
 - After welcoming, Shoko will then introduce the officers
 - Goals: Connectivity, Attendance to upcoming events
 - Mention of applying to positions next year
 - After officers are done speaking, officers will sit down
 - Order of speakers: Shoko, Kiersten, Rain, Tayler, Province Reps
 - Province Reps will shoutout to chapters “I’d love to talk to you...” (see issue above)
- Both the president and the president-elect will be in attendance
- Music for our Schools Month - we made a commitment that we would do it - the Practice-a-thon (add to Shoko’s goals)
- Dinner is supposed to arrive at 5:45 PM
- Purple handout includes everything, including social media links, will be given out at dinner
- Officer Photo at the end of the dinner

Other things mentioned:

- After conference, Dr. Keith Koster will send out email regarding professional inclusions in resumes
- Reminder for officers to fill out scholarship info so that we can get \$50
- Meeting tomorrow (December 2, 2017) at noon for chapter advisors and an officer in the meeting (brief conversation) - officer participation optional.

2017 NYSSMA Winter Conference

- Next year, idea for all board officers to stay in the hotel together.
- Province-wide service event: Music for our Schools Month? Perhaps, this could be our province-wide service event. Think Social incentive.
- Term officially ends May 1 for officers. Application deadline for state officer: March 25, 2018.
- Newsletter for January will be sent out

END OF MEETING: 12:45 PM